

Moving Checklist

Preparation

Obtain Change of Address Notifications Cards from your local Post Office. Send cards to:

- Banks, insurance companies, and other financial institutions
- Charge card and credit card companies
- Doctors, dentists, and other service providers
- Federal, Provincial and Municipal authorities and any other government agencies as needed.

- Gather moving supplies, boxes, tape, rope.
- If moving far away, make any necessary travel arrangements
- Call a moving company or make truck rental reservation to move yourself
- Place medical and insurance records in a safe and accessible place

Two Weeks Before Moving

- Inform gas, electric, water, cable, local telephone and trash removal services of your move. Sign up for services at your new address.
- Inform long distance phone company of your move. Sign up for long distance service at your new address
- Recruit moving-day help
- Confirm travel reservation, if moving far
- Arrange to close or transfer your bank account, if appropriate

The Day Before Moving

- Set aside moving materials like a tape measure, pocket knife, packing boxes, tape and markers
- Pick up rental truck, if you have rented or borrowed
- Check oil and gas in the rental truck and your car
- If traveling, make sure you have tickets, charge cards, and other essentials

Packing Tips

Keep the following supplies and accessories on hand:

- Boxes, all sizes, packing tape and scissors
- Bubble wrap or other cushioning material
- Marking pens
- Tape measure
- Furniture pads or old blankets

- Label each box with the room in the new home to which it should be delivered.
- Number the boxes and keep a list of what is in each box.
- Clearly mark **fragile** items.
- Pack a bag of personal items you'll need during the move (change of clothes, toiletries, medicine, maps, food, and drinks). Keep it in an easy-to-find place when you pack.
- Keep a medical kit accessible.
- If you have children, pack a bag of games and activities for the trip

During the First Week After Moving

- Locate police and fire stations as well as hospitals and gas stations near your home.
- Scout your new neighbourhood for shopping areas. You may need furniture, tools, or house wares unexpectedly.
- Call your local Municipal authority to find out which day the trash is collected. Also ask whether your new community has recycling programs.
- Seek out new service providers such as a bank, cleaners, veterinarian.
- If you have moved into a different province, contact the Motor Vehicles Department to get your new driver's license.
- Call your Chamber of Commerce for helpful information on: Schools, Cable service, Cultural events and community activities, Libraries and parks, and Availability of emergency calling services, such as 911
- Provide your new doctor and dentist with your medical history. You may need to request your file from your previous doctor/dentist.
- Transfer insurance policies to an agent in your new community.
- You may also wish to make a detailed list of your belongings, their value, and your coverage.
- Give your new home a good cleaning.



**From Cottages...
to Castles!**

Top Producer 2007, 2008, 2009

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